

To: Smith, Paula[Smith.Paula@epa.gov]
From: Purchase Card
Sent: Fri 8/14/2015 11:02:00 AM
Subject: Credit Cardholder Activity Report

Purchase Card Program

Cincinnati Financial Management
Center

Office of Acquisition
Management

The following list of new transactions and transactions still awaiting action have been charged by card holders in your office. Credit card holders need to allocate valid transactions as soon as possible so that the Cincinnati Finance Center may pay the bank in a timely manner. Transactions in red are 30 days or older. Please do not reply to this email. Instead for additional information or assistance contact the appropriate office from the email addresses and phone numbers listed below.

Cardholder: CHRISTOPHER WARDELL

New transactions.

08/13 THE SILVERTON Purchase 168.00
STANDARD

The Office of Acquisition Management provides this [Purchase Card Web Site](#) for cardholders. Before disputing any purchase card transaction please review the appropriate guidelines.

SP2 JPMC Bank (Fleet): [Dispute Guidelines](#) Customer Service:(888)297-0781

SP2 JPMC Bank (Purchase): [Dispute Guidelines](#) Customer Service:(888)297-0781

Purchase Card Program issues: [Linda McKay](#) (202)564-4361 [Relanda Bailey](#) (202)564-2940

Fleet Card Program issues: [Bryford Metoyer](#) (202)564-0310

Allocation and Finance issues: [Lindsey Williard](#) (513)487-2827 [Patti Andrews](#) (513)487-2067
